

## RESOLUTION NO. \_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACERVILLE  
 APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH NBS FOR  
 ADMINISTRATION SERVICES FOR THE COTTONWOOD PARK PHASES 4  
 AND 6 MAINTENANCE AND SERVICES COMMUNITY FACILITIES  
 DISTRICT (CFD) NO. 2023-1 FOR THE NOT TO EXCEED AMOUNT OF \$5,500  
 ANNUALLY, AUTHORIZING THE ASSISTANT CITY  
 MANAGER/DIRECTOR OF FINANCE TO EXECUTE THE SAME AND  
 APPROVING A \$5,500 BUDGET APPROPRIATION FROM THE  
 COTTONWOOD PARK CFD FUND FOR THE SAID AGREEMENT**

**WHEREAS**, the City Council approved Ordinance No. 1713, which authorized the levy of special tax assessments for the Cottonwood Park Phases 4 and 6 Maintenance and Services CFD No. 2023-1, at its meeting held on December 12, 2023; and

**WHEREAS**, the tax assessments will be used to pay for the maintenance and operation of the District's streets, storm drains, its proportional share of Duffey Park, and associated administrative costs; and

**WHEREAS**, the City plans on adding the new tax assessments to the property tax roll effective Fiscal Year 2024/2025, and in order to do so and properly manage the District, the City needs to secure a qualified consultant to assist staff in this effort; and

**WHEREAS**, the City obtained a proposal and agreement from NBS to provide these services; and

**WHEREAS**, NBS is uniquely qualified to provide these services since they assisted the City in establishing the District and providing similar ongoing administrative services for the adjoining Cottonwood Park Subdivision Landscaping and Lighting Maintenance District (LLMD) and providing administration services for the Orchard Hill LLMD and the Ridge at Orchard Hill 1982 Act Benefit Assessment District (BAD):

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Placerville does hereby:

1. Approve a professional services agreement with NBS for administration services for the Cottonwood Park Phases 4 and 6 Maintenance and Services Community Facilities District No. 2023-1 for the not to exceed amount of \$5,500 annually and authorize the Assistant City Manager/Director of Finance to execute the same; and

2. Approve a \$5,500 budget appropriation from the Cottonwood Park CFD Fund for the said agreement.

The foregoing Resolution was introduced at a regular meeting of the City Council of the City of Placerville held on March 26, 2024, by Council member \_\_\_\_\_, who moved its adoption. The motion was seconded by Council member \_\_\_\_\_. A poll was taken, which stood as follows:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
Mayor Jackie Neau

ATTEST:

\_\_\_\_\_  
Regina O’Connell, CPMC, City Clerk